

Our new cashless payment system at Northampton Academy

User Guide

Use *iPayimpact* to pay for:

Meals

Trips

School Ties

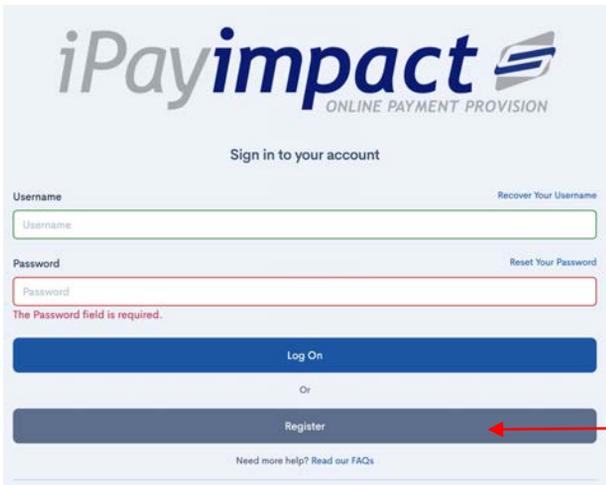
Concert Tickets

We are no longer using ParentPay as our cashless provider.



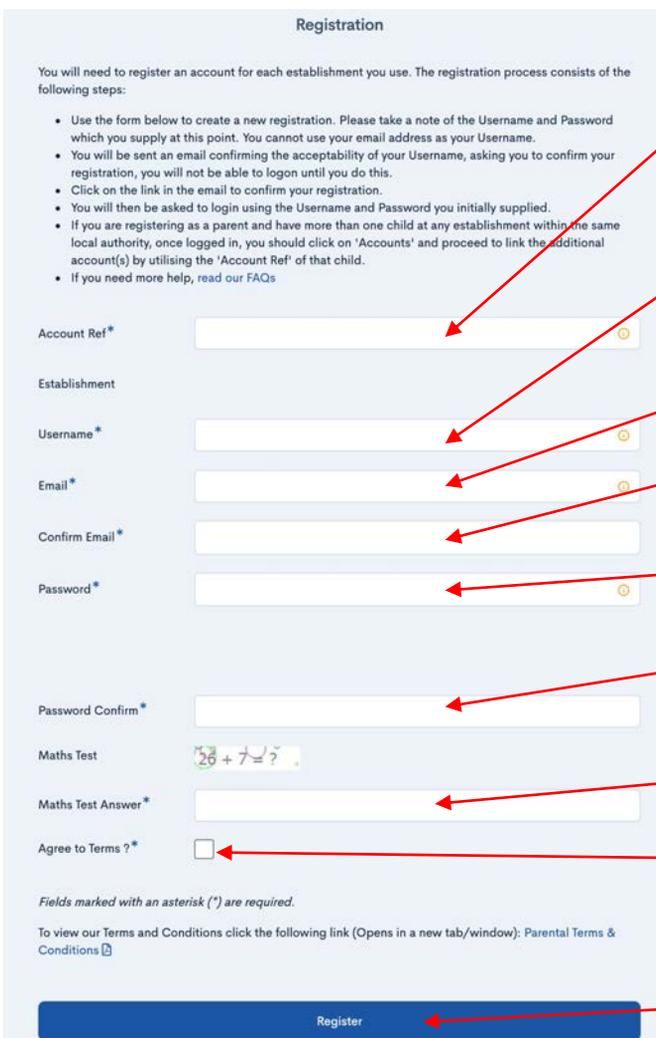
How to register with *iPayimpact*

1. Go to <https://www.ipayimpact.co.uk>



The image shows the iPayimpact login page. At the top is the iPayimpact logo with the tagline 'ONLINE PAYMENT PROVISION'. Below the logo is the text 'Sign in to your account'. There are two input fields: 'Username' and 'Password'. To the right of the Username field is a link 'Recover Your Username'. To the right of the Password field is a link 'Reset Your Password'. Below the Password field is a red error message: 'The Password field is required.'. There are two buttons: a blue 'Log On' button and a grey 'Register' button. Below the buttons is the text 'Or' and a link 'Need more help? Read our FAQs'.

Click on the Register button



The image shows the iPayimpact registration page. At the top is the title 'Registration'. Below the title is a paragraph: 'You will need to register an account for each establishment you use. The registration process consists of the following steps:'. There are five bullet points: 1. Use the form below to create a new registration. Please take a note of the Username and Password which you supply at this point. You cannot use your email address as your Username. 2. You will be sent an email confirming the acceptability of your Username, asking you to confirm your registration, you will not be able to logon until you do this. 3. Click on the link in the email to confirm your registration. 4. You will then be asked to login using the Username and Password you initially supplied. 5. If you are registering as a parent and have more than one child at any establishment within the same local authority, once logged in, you should click on 'Accounts' and proceed to link the additional account(s) by utilising the 'Account Ref' of that child. 6. If you need more help, read our FAQs. Below the bullet points are several input fields: 'Account Ref*' (with a dropdown arrow), 'Establishment', 'Username*' (with a dropdown arrow), 'Email*' (with a dropdown arrow), 'Confirm Email*' (with a dropdown arrow), 'Password*' (with a dropdown arrow), 'Password Confirm*' (with a dropdown arrow), 'Maths Test' (with a math problem $26 + 7 = ?$), 'Maths Test Answer*' (with a dropdown arrow), and 'Agree to Terms?*' (with a checkbox). At the bottom is a blue 'Register' button. Below the form is the text 'Fields marked with an asterisk (*) are required.' and a link 'To view our Terms and Conditions click the following link (Opens in a new tab/window): Parental Terms & Conditions'.

Enter the Child Account Ref of your child – this number is the 19 digit code been sent to you from the school.

Username – enter a username that you will remember. This will be required each time you login to your account.

Email – enter a valid email address.

Confirm Email – must be the same email address as entered in the previous box.

Password – enter a password.

Confirm Password – must be the same password as entered in the previous box.

Maths Test – please insert your answer.

Agree to Terms – Please tick this box. You can view the terms as required.

Click the 'register' button

- An email will be sent to your email account. **ACTIVATE** your account by clicking on the link provided in the email. This will **ACTIVATE** your account and allow you to Login using the credentials you entered during the registration process.
- **LOGIN** to your account
- Update your profile (personal information) and save.